

# Guidelines for Kuehn Planning Grants

## (Round 4)

### **Eligibility Criteria:**

#### Eligible Organizations

Kuehn Planning Grants are available to community development corporations and other non-profit corporations incorporated under Chapter 180 of Massachusetts General Laws, limited equity cooperatives organized under or subject to Chapter 157B of MGL, and public housing authorities. There will be a limit of one grant per organization.

#### Eligible Projects

Eligible organizations may request assistance for costs associated with affordable housing or economic development projects that primarily benefit low and moderate income families and individuals.

There will be a preference for the following types of projects:

- projects undertaken by small organizations (based on staff size, operating budget, and real estate portfolio);
- mixed use, mixed income projects incorporating historic preservation;
- projects providing supportive housing for vulnerable families and individuals;
- projects serving low and moderate income artists;
- projects which take advantage of land or other critical resources (“hidden assets”) that the organization owns; and
- mission-driven projects which involve innovative and specialized project design.

#### Amount and Use of Funds

Kuehn Planning Grants of up to \$15,000 may be used to pay for predevelopment costs, including initial feasibility and market studies; architectural and engineering services; legal services; development consultant services; the costs of survey, environmental testing and appraisals; historical certifications and analysis to determine whether historic designation of a project or district is feasible; application fees; financing and zoning application fees; site control expenses; and related project expenses, including project management costs of the grantee up to a limit of \$2,000.

#### Geography

Kuehn Planning Grants are available state-wide. The total amount of awards to projects located within the City of Boston will be limited to 20% of the total funds awarded. Boston projects must meet at least one of the preferences noted above.

#### Organizational Capacity

Organization must be in good standing with CEDAC and current on all required filings to governmental agencies.

**Application Process:**

Prior to submitting the Kuehn Planning Grant application, please call your CEDAC project manager or the Director of Housing Development. Applications will be accepted on a rolling basis. CEDAC will review applications six times per year.