**Accessibility Checklist for ECE/OST Centers**

This is an informal guide to help you assess some features of your early childhood education and/or out-of-school time space, based on Americans with Disabilities Act (ADA) guidelines and best practices. Please note that these are select components of accessibility and are not meant to cover all aspects of ADA compliance. For a more complete assessment, we strongly suggest having an architect or design professional visit your site in-person.

**SITE HISTORY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | Has an ADA survey or accessibility assessment ever been done for your site? Sometimes a Capital Needs Assessment will look at accessibility as well. |  |  |  |  |
|  | Have any ADA improvements been made to the site in the past? |  |  |  |  |
|  | Have there ever been any accessibility-related complaints made by parents, staff, or community members about the site? |  |  |  |  |

**ENTRANCE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | Is there at least one route from site arrival points (parking, public sidewalks, and public transportation points) to the building’s entrance that does not require the use of stairs? |  |  |  |  |
|  | * Is the route stable, firm, and slip-resistant?
 |  |  |  |  |
|  | * Is the route at least 36 inches wide?
 |  |  |  |  |
|  | * If the accessible route crosses a curb, is there a curb ramp?
 |  |  |  |  |
|  | If the main entrance is not accessible, are there alternate accessible entrances? |  |  |  |  |
|  | Are there designated accessible parking spot(s)? |  |  |  |  |
|  | Is there clear signage in place, pointing to accessible parking and routes? |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | If there is a ramp at the entrance, is it at least 36 inches wide?  |  |  |  |  |
|  | * If it is longer than 6 feet, are there handrails on each side?
 |  |  |  |  |
|  | * Is the slope at a ratio no greater than 1:12? This means that at least one foot of ramp length is needed for each inch of height.
 |  |  |  |  |
|  | Does the main entrance door have an opening that is at least 32 inches wide?  |  |  |  |  |
|  | Are the entrance doors easily opened and/or automatic? |  |  |  |  |

**INTERIOR**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | Does the accessible entrance provide direct access to the main floor, lobby, and elevator (if there is one)? |  |  |  |  |
|  | Are there elevators or lifts to each floor of the building? |  |  |  |  |
|  | * Is there clear signage in place, pointing to elevators or lifts?
 |  |  |  |  |
|  | Are your doors equipped with hardware that is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist? (Push/pull or lever types are best) |  |  |  |  |
|  | Does your building’s fire alarm system have both flashing lights and audible signals? |  |  |  |  |
|  | Do you have at least one toilet room that is fully accessible? |  |  |  |  |
|  | * Is the toilet room large enough to accommodate a wheelchair turnaround (60 inches turning diameter)?
 |  |  |  |  |
|  | * Are grab bars provided behind and on the side wall nearest to the toilet?
 |  |  |  |  |
|  | * Is there a sink with clearance for a wheelchair to roll under (29-inch clearance)?
 |  |  |  |  |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | * Can faucets be operated without tight grasping, pinching, or twisting of the wrist?
 |  |  |  |  |
|  | * Are there audible and visual fire alarm devices in the toilet rooms?
 |  |  |  |  |

**OUTDOOR PLAY SPACE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **YES** | **NO** | **N/A** | **Comments** |
|  | Is there an accessible route from the building to the play area that does not involve stairs? |  |  |  |  |
|  | * Is the route stable, firm, and slip-resistant?
 |  |  |  |  |
|  | * Is the route at least 36 inches wide?
 |  |  |  |  |
|  | * If the accessible route crosses a curb, is there a curb ramp?
 |  |  |  |  |
|  | Are there accessible routes around and through the play space so that children can access the various play components? |  |  |  |  |
|  | Is the surfacing accessible (i.e. rubber poured-in-place or tiles)? |  |  |  |  |
|  | * Are there smooth and safe transitions between surfacing?
 |  |  |  |  |
|  | Is there a variety of activities for children that do not involve traditional play structures? (i.e. sand tables, water tables, adaptive swings or play equipment) |  |  |  |  |