

Guidelines for Kuehn Planning Grants

(Round 5)

Eligibility Criteria:

Eligible Organizations

Kuehn Planning Grants are available to community development corporations and other non-profit corporations incorporated under Chapter 180 of Massachusetts General Laws, limited equity cooperatives organized under or subject to Chapter 157B of MGL, and public housing authorities. There will be a limit of one grant per organization.

Eligible Projects

Eligible organizations may request assistance for costs associated with affordable housing or economic development projects that primarily benefit low and moderate income families and individuals.

There will be a preference for the following types of projects:

- projects undertaken by small organizations (based on staff size, operating budget, and real estate portfolio);
- mixed use, mixed income projects incorporating historic preservation;
- projects providing supportive housing for vulnerable families and individuals;
- projects serving low and moderate income artists;
- projects which take advantage of land or other critical resources (“hidden assets”) that the organization owns; and
- mission-driven projects which involve innovative and specialized project design.

Amount and Use of Funds

Kuehn Planning Grants of up to \$15,000 may be used to pay for predevelopment costs, including initial feasibility and market studies; architectural and engineering services; legal services; development consultant services; the costs of survey, environmental testing and appraisals; historical certifications and analysis to determine whether historic designation of a project or district is feasible; application fees; financing and zoning application fees; site control expenses; and related project expenses, including project management costs of the grantee up to a limit of \$2,000.

Geography

Kuehn Planning Grants are available state-wide. The total amount of awards to projects located within the City of Boston will be limited to 20% of the total funds awarded. Boston projects must meet at least one of the preferences noted above.

Organizational Capacity

Organization must be in good standing with CEDAC and current on all required filings to governmental agencies.

Application Process:

Prior to submitting the Kuehn Planning Grant application, please call your CEDAC project manager or the Director of Housing Development and Preservation. Applications will be accepted on a rolling basis.